

**MINE HILL BOARD OF EDUCATION
AGENDA
REGULAR MEETING
July 27, 2020**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 11, 2020 and the Randolph Reporter on January 16, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick		Diane Morris	
Karen Bruseo		Srinivasa Rajagopal	
Peter Bruseo		Jennifer Waters	
Brian Homeyer			

4. Executive Session

On the motion of _____ seconded by _____ at _____ p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Regular Session - _____ p.m.

6. Flag Salute

7. Mission and Vision

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **June 29, 2020**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **June 29, 2020**.

Motion of: _____ Motion of: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

9. Correspondence

10. Superintendent's Report

11. Presentations / Report

- Restart and Recovery Plan update

12. Business Administrator's Report

13. Public Discussion

14. FINANCE

Srinivasa Rajagopal, Karen Bruseo, Diane Morris

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **June 2020 payroll** in the amount of \$367,870.15 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$538,935.23.

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$257.82
Student Activity Fund (Canfield School Account)	\$2716.26

- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **appropriation transfers for the month of June**, which is attached and made part of this resolution by reference.

- c. WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), and that the financial reports for the **month of June** are in agreement;

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the **Treasurer and Board Secretary Reports** above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting; and

BE IT FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the agreement for **Home Care Therapies LLC dba Horizon Healthcare Staffing** for substitute Nursing services for the 2020-2021 school year on an as-needed and as-requested basis at the hourly rate of \$55/hour for RNs, \$57/hour 1:1 RNs, \$59/hour for Specialty RN 1:1 (medically fragile students), \$63/hour for RN Certified School Nurse in accordance with the contract which shall remain on file in the business office.
- e. RESOLVED, that the Board of Education that the Board of Education accepts the recommendation of the Business Administrator and approves the **2020-2021 school year contract with academies operated by the Morris County Vocational School District** for educational services available as follows:

Denville Campus (Academies Full-time and Share-time)
Math, Science and Engineering Academy; Morris Hills (FT)
Performing Arts: Dance, Theatre and Vocal Performance; Morris Knolls (FT)
Biotechnology: Mt. Lakes (FT)
Environmental Science: Jefferson (FT)
Athletic Training & Physical Therapy: Roxbury (FT)
Culinary Arts & Hospitality: CCM (PT)
Engineering, Design & Advanced Manufacturing: CCM (PT)
Cybersecurity & Information Protection: CCM
Allied Health: Pequannock (PT)

Based on a per pupil **tuition charge** as listed below:

	<u>Regular Ed.</u>	<u>Special Ed.</u>
Full-time Students	\$9,180	\$11,118
Share-time Students	\$4,539	\$ 5,508

- f. RESOLVED, that the Board that the Board of Education accepts the recommendation of the Business Administrator and approves the renewal of **Student Voluntary Accident Insurance** for the period of **September 1, 2020 to August 31, 2021**, through T.L. Groseclose Associates, Inc., at the annual rates: \$20.00 for School Time Only Coverage, \$103.00 for 24 hour Coverage and \$12.00 for Dental Coverage.

- g. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract with **Systems 3000**, the district Payroll, Fund Accounting and Personnel Information System, for the 2020-21 school year in the amount of \$20,804.00.
- h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract with **Jeffrey A. Oster, Private Investigator to conduct residency verification** at a rate of \$45.00 per hour and \$.58 per mile for the 2020-2021 school year.
- i. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **meal prices** as listed below for the 2020-2021 school year in accordance with the Paid Lunch Equity Requirement guidelines:

BREAKFAST

Student: \$1.45 (no increase)

Reduced: \$0.00 (.30¢ decrease)

Adult: \$1.85 (no increase)

LUNCH

Student: \$3.05 (.10¢ increase)

Reduced: \$0.00 (.40¢ decrease)

Adult: \$3.70 (no increase)

Motion of: _____

Motion of: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

15. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to approve the application and accept the **2020-2021 Alyssa's Law grant** in the amount of \$20,000.00.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2020-2021 out of district placement** as follows:

Student ID	School	School Year Tuition	Dates	Aides or Services	Contract to BOE
3882306147	Marie V. Duffy Elementary (Placement approved 6/29)	\$50,402 SY \$2,633 ESY	7/1/2020- 6/30/2021	\$12,528 SY Aide \$278.40 ESY Aide	X
3449821640	Mount Carmel Guild Academy (Placement approved 6/29)	\$54,900	9/8/2020- 6/30/2021	N/A	X
4108640816	Morris Knolls High School (Placement approved 6/29)	\$39,066	9/1/2020- 6/30/2021	\$23,185	X
5010210394	Morris Knolls High School (Placement approved 6/29)	\$22,783	9/1/2020- 6/30/2021	N/A	X
3601487446	Morris Knolls High School (Placement approved 6/29)	\$33,926	9/1/2020- 6/30/2021	\$23,185	X
1515495106	Inclusive Learning Academy (Placement approved 6/29)	\$10,000 ESY ONLY SY=**	7/6/2020- 8/14/2020	**	ESY Contract ONLY
5802441844	Essex Valley School	\$83,864.34	9/3/2020- 6/30/2021	N/A	X
7260678112	Lakeland Andover	\$55,800.00	9/1/2020- 6/30/2021	N/A	X

**indicates that no contract or verbal confirmation of tuition or related services charges has been received yet.

- c. WHEREAS, on June 26, 2020, the New Jersey Department of Education (NJDOE) published “**The Road Back - Restart and Recovery Plan for Education**” (Guidance), a guidance document for reopening New Jersey schools during the COVID-19 pandemic. The Guidance provided school officials with the information necessary to ensure that schools reopen safely and are prepared to accommodate staff and students’ unique needs during these unprecedented times. The NJDOE required school districts in the State to develop, in collaboration with community stakeholders, a “Restart and Recovery Plan” (Plan) to reopen schools that best fits the district’s local needs.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education accepts the recommendation of the Superintendent and approves the development of the district’s Restart and Recovery Plan and allows modifications and amendments when necessary per state guidance without further board action.

Motion of: _____

Motion of: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

16. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves a **Family Leave** for employee #4326 as follows:

November 9, 2020 through January 29, 2021, using paid accumulated sick days,
February 1, 2021 through April 23, 2021 unpaid leave (benefits to be paid by the employee)
pursuant to the Federal Family Leave Act and the NJ Family Leave Act.

- b. RESOLVED, that the Board of Education approves payment to **Lee Nittel**, for completing **merit goals** as per 2019-2020 county approved contract.
- c. RESOLVED, that the Board of Education approves payment to **Carolina Rodriguez**, for completing **merit goals** as per 2019-2020 county approved contract.

Motion of: _____

Motion of: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

17. POLICY, OPERATIONS & PUBLIC RELATIONS

Committee of a whole

- a. RESOLVED, that the Board of Education approves the following **Policies** for **First Reading**:

Policy #
0155.1

Policy Title

Board Member Participation at Board Meetings Using Electronic Device

Page 5 of 7

AGENDA: Regular Meeting – July 27, 2020

"We envision all learners maximizing their potential to be innovators, global thinkers and lifelong learners."

- b. RESOLVED, that the Board of Education approves the following **Policies** for **Second Reading**:

<u>Policy #</u>	<u>Policy Title</u>
P1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
P2270	Religion in the Schools (Revised)
P2431.3	Heat Participation Policy for Student-Athlete Safety (M) (Revised)
P2622	Student Assessment (M) (Revised)
P5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P5200	Attendance (M) (Revised)
P5320	Immunization (Revised)
P5610	Suspension (M) (Revised)
P5620	Expulsion (M) (Revised)
P8320	Personnel Records (M) (Revised)

- c. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and approves the following items go to **bid with Gov Deals** and if not sold to be donated and/or disposed of:

<u>Item</u>	<u>Quantity</u>
1	5-compartment cubby
86	Students desks
99	Student chairs
1	Horseshoe shape table
2	Kidney shape table
12	Science chairs
3	Computer tables
1	Rectangular table
5	Student computer chairs
9	Chairs

Motion of: _____

Motion of: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

18. BUILDING & GROUNDS

Jennifer Waters, Srinivasa Rajagopal, Pete Bruseo

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Use of Facilities** as follows:

Organization	Purpose	Room Needed	Dates
Mine Hill First Aid Squad	King of the Hill Car Show	Gym, parking lot (copy room w/sink)	Reschedule date: 9/26/2020 Rain date: 9/27/2020

**Contingent on school being open & facility availability*

Motion of: _____

Motion of: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters

19. Presidents Report

20. Dover Report

Katie Bartnick, Diane Morris, Karen Bruseo

21. MHEF Report

Katie Bartnick, Jennifer Waters

22. Liaison to the Mine Hill Township Report

Karen Bruseo, Jennifer Waters

23. Community Committee Report

Katie Bartnick, Karen Bruseo, Diane Morris

24. Old Business

25. New Business

26. Public Discussion

27. Executive Session

28. Return to Public Session - _____ p.m.

29. Adjournment

On the motion of _____ seconded by _____, the board adjourns the meeting at _____ p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters